



Important Data and Communications Form

Please do not delay and update your details by filling in and returning this form by post or scan to the administrator. V150admin@vincents.org

The new GDPR legislation came in to force on 25th May. This is a replacement to the 1998 Data Protection Act and stands for the General Data Protection Regulation. The key points concerning Vincent's are:

- We have a firm and publicly available privacy policy: <http://www.vincents.org/data-protection/>
- We have a "legitimate interest" to hold your details because you signed up to be a member of the Club. We can communicate with you by post using the legitimate interest argument, but this is very expensive.
- **However, another law (PECR or the Privacy and Electronic Communications Regulations) currently requires us to have your consent to communicate with you electronically. That is why we are asking all members (who have not already done so) to fill in and return the update and communications preference form. Knowing that you are happy for us to communicate with you by email is important, and helps keep costs down.**
- Vincent's Club has a relationship with you which is lifelong and unique. We want to keep in touch, but should you wish to opt out at any time, you can. Simply inform the bursar. bursar@vincents.org

We also still have far too many gaps and errors in our data meaning that we do not have college, year of election or sport noted for many of you, and younger members in particular move regularly. In order to ensure we can keep you informed of the latest news and events, that are most relevant to your location and interests, we would like to ensure we hold the most up-to-date details for you.

1) Mandatory Fields:

Title: Forename(s):

Preferred Name:

Surname:

Surname at Oxford (if different):

Year of Election: College: Sport(s):

Subject(s) studied:

Home Address:

Postcode:

Channels of Communication: *(Please note that if you do not positively indicate a means of communication we may not be able to contact you in the future. Email is a quick, cheap and easy way for us to keep you up to date with news and events; and the Club's preferred means of communication. Please ensure we have your email.)*

I give permission to be contacted by e-mail: Y / N

Preferred email:

I give permission to be contacted by mail: Y / N

I give permission to be contacted by telephone: Y / N

Preferred telephone (incl. STD code):



2) Helpful Information:

Date of Birth (dd/mm/yyyy):

Honours (e.g. CBE, FRCP):

Marital Status:

Spouses/partner's name:

Business Name:

Business Address:

Postcode:

Business email:

Please give a few details about your business:

Company/organisation sector:

Job title:

Type of work:

Would you be prepared to give career's advice to Vincent's and Atalanta's members? Y / N

Please list your major interests so we can invite you to specific Club events as appropriate:

Signed:

Date:

3) Data Protection:

Your data are held securely in the Club's database under the terms of the Data Protection Act (1998). The data will only be used by Vincent's Club, VATC, and the University of Oxford. It will not be passed to a third party.

We want to ensure that we keep the details we hold about you up to date and communicate with you fully in accordance with your wishes. Your data will only be used for the purposes of communication by the methods you indicate above. If at any time your details change, or you wish to be removed from our communications, please contact us: bursar@vincents.org